

**Guilden Sutton Parish Council  
Ordinary Meeting  
Wednesday 21<sup>st</sup> July 2021 at 7:30PM at Guilden Sutton Village Hall**

**MINUTES**

**Chairman: Cllr P M Paterson**

**Present: Cllr D Hughes, Cllr M Littlewood, Cllr W Moulton, Cllr S Proctor MBE, Cllr S Ringstead.**

**Clerk: Mr M Roberts**

**In Attendance: Mr R Stewart, Mrs V Downing, Mr R Norrie.**

**1 Procedural matters.**

(a) Apologies

Apologies were received and accepted from Cllr I Brown.

Apologies were received and noted from Cllr M Parker, Cllr G Heatley and Mr B Lewin (officer).

(b) Declarations of interest.

Cllrs Hughes and Littlewood declared an interest as members of Guilden Sutton GreenSpace Group and the Community Association.

(c) Confirmation of the minutes of the Ordinary Meeting held on 9<sup>th</sup> June 2021.

Cllr Moulton, Cllr Hughes.

(d) Dates of future meetings.

1st September

6th October

3rd November

1st December

All meetings will be held at 7:30PM at Guilden Sutton Village Hall unless otherwise stated.

\*Dates adjusted from normal 1st Wednesday of the month

**2 Community engagement/Communications:**

(a) Visiting officers.

There were no visiting officers, the Council received a report from PCSO Bailey by correspondence.

(b) Visiting Members.

There were no visiting members.

(c) Public speaking time.

(d) Public correspondence.

The Council had received and resolved correspondence regarding suspected Giant Hogweed, sandbags, visibility regarding the right hand turn onto Church Lane, overhanging branches from an address within the Parish and a broken handrail on the footpath adjacent to Heath Bank.

The council had received a complaint regarding noise from maintenance work at non-residential premises within the Parish.

Two complaints had been received regarding the appearance of the Village, including hedges and verges obstructing the footpaths and weed growth in gutters.

Two residents had raised separate concerns with trees in the Parish Car Park area.

A resident had raised matters including speed monitoring, verges, hedges and wood burning stoves.

(e) Village Surgery

A resident raised concerns regarding the handrail between Heath Bank, hedges alongside the crash barrier on Guilden Sutton Lane, and brambles at the top of Guilden Sutton Lane.

The next surgery will be 28<sup>th</sup> August, and presided over by Cllr Littlewood and Cllr Proctor.

(f) Communications sub-committee

Cllr Proctor stated that there would be a report to the October meeting and that she had attended Facebook training.

(g) Noticeboards

Cllr Ringstead reported that the work carried out by men in sheds was guaranteed for 12 months. The contractors had offered to do a full overhaul of the noticeboard, including replacement signage. Cllr Ringstead reported that the total cost of such a project would be around £400.

(h) Support Group

Nothing further.

(i) Resignation

The Chairman reported that she had received the resignation of Cllr Gaynor Hardman with effect from 19<sup>th</sup> July. The Clerk would display the notice of casual vacancy as soon as possible.

### 3. Guilden Sutton Green Space

The Chairman reported that the opening event for Hook's Wood was well attended. Cllr Hughes reported almost 200 people had visited during the day.

### 4. Planning.

(a) New/recent applications.

New applications:

21/02441/TPO	4 Wood Farm Close Oak tree - crown reduction and/or thinning to remove overhanging branches No objection.
21/02270/FUL	Chester Rugby Club Installation of new lighting columns along with LED lighting, also removal of the current lighting columns and lighting. No objection.

21/02549/FUL	105 Oaklands Erection of side conservatory Cllrs Paterson and Hughes
21/02564/FUL	Halfways, Hare Lane Single Storey Front Extention Cllrs Paterson and Hughes

Awaiting Decision:

20/04502/LBC	Hill Farm House Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL Replacement windows, installation of a new window and door, replacement boiler and internal 1st floor alterations No Objection
21/00938/OUT	Land On The South of Holly House Guilden Sutton Lane Erection of two dwellings Members wished to object to this application as encroachment on the Green Belt. Objection submitted.
21/10736/FUL	Claremont, Belle Vue Lane Two storey side and rear extension.
21/01376/FUL	1 Wood Croft Replacement of existing garage flat roof with new pitched roof Cllrs Paterson and Hardman. No objection
21/02006/FUL	18 Ash Bank Two storey extension to side Concerns submitted

New decisions:

21/01466/FUL	28 Oaklands Replacement of an existing glazed conservatory roof with a tiled roof. No objection. APPROVED
21/01570/FUL	40 Cinder Lane Single storey rear extension and enclosed porch to front No objection APPROVED

(b) Neighbourhood Plan.

## 5. Public Transport

### (a) Bus stop renovation

The Clerk reported that the insurer had agreed to pay the claim net of the excess and would endeavour to recover the excess in due course.

## 6. Village Green

### (a) Village Hall area landscaping

### (b) Village Hall area fencing

The Chairman reported that the new fence had been installed. Cllr Hughes reported that some items of additional expenditure had been paid by the Community Association. Cllr Littlewood noted that she had received positive comments via the Facebook Group.

## 7. Finance

### (a) Payments.

	Amount
I Davenport (salary)	At agreed rate
M Roberts (salary)	At agreed rate
Playing Field Owner 1 (Rent)	£80.00
Playing Field Owner 2 (Rent)	£80.00
ChALC (Training)	£25.00
M Roberts (Website)	£2.40
HMRC (Payroll)	£544.19
D Tubman (Internal Audit)	£50.00
Advantage Commercial North Ltd (for BC Energy) (Bus Shelter)	£2536.80 (inc. £422.80 VAT)
Chester Handbooks (July issue)	£120.00 (inc 20.00 VAT)
M Roberts (Book Tokens)	£328.95 (inc £1.49VAT)
M Roberts (Zoom)	£14.39 (inc 2.40 VAT)
Man-Coed (GreenSpace Start-Up)	£1,080 (Inc £180 VAT)
UK Landscapes	£120.00 (inc £20 VAT)
ChALC (Training)	£25.00
Autella Payroll	£50.40 (inc 8.40 VAT)
M Roberts (Website)	£2.40 (Inc 0.40 VAT)
M Roberts (Lengthsman supplies)	£8.59 (inc 1.43 VAT)

D Hughes (Gift Voucher)	£25.00
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The above payments were proposed by Cllr Hughes and seconded by Cllr Rinsgstead. The transactions would be approved by Cllr Paterson.

(b) Balances / Bank statements/Payment schedule cash book.

Account	Balance	Effective Date
Co-op current account	£19,898.53	01/07/2021
Co-op savings account	£60,066.76	31/06/2021
Scottish Widows Business Fund account 1	£19,440.73	28/02/2021
Scottish Widows Business Fund account 2	£4,229.64	28/02/2021

(c) External Audit

The Clerk reported that the external audit had been completed and submitted.

### 8. Parish Car Park

In light of comments made by members of the public with regards to maintenance of the larger trees and suspected dead trees, the Clerk would arrange a site meeting with Cllrs Brown and Hughes.

### 9. Play Area

The Council agreed to engage Morrel Play Services to carry out the annual inspection at a cost of £45+VAT.

### 10. HM The Queen Platinum Jubilee

Cllr Proctor asked if any further members would be willing to be involved with the planning of an event.

There is a new restriction that beacons cannot be lit within 60m of a highway. A55 nearby. There are a number of shrubs that would need to be pruned for the beacon to be serviceable.

Cllr Proctor enquired as to whether it would be worthwhile approaching the Rugby club to facilitate parking for a larger event.

### 11. Piper's Ash Substation Area

Nothing further.

### 12. Cheshire Community Action

Members agreed to renew membership at a cost of £50.

### 13. Members information /speaking time.

Cllr Littlewood thanked the finance committee and wider council for the gift vouchers sent to Year 6 leavers.

Cllr Hughes received a letter regarding the Year 6 book tokens and had received a letter from representatives of the class. Cllr Hughes had attended an event at the school to mark the retirement of the long serving Headteacher.

Cllr Hughes reported that he had a session with the PCSO using the speed gun. He felt this would be a more effective use of time than the SID.

Cllr Moulton felt that communication could be sent to Mickle Trafford Parish Council regarding the hedge on the opposite side of Guilden Sutton Lane.

**14. Exclusion of the Press and Public**

It was proposed by Cllr Paterson and seconded by Cllr Littlewood that members of the press and public be excluded from the meeting to allow the discussion of urgent exempt items in accordance with the Local Government Act, 1972.

Meeting closed 20.13